



MEETING AGENDA

June 27, 2023

4 p.m.

1. **Call to Order** and accept proof of publication of notice of meeting.
2. **Approve Minutes** of the meeting held on May 23, 2023.
3. **Open Forum/Public Comment:** The Health Facilities Authority allows any person to speak regarding agenda items other than ministerial or information only matters. Speakers must complete the speaking request form prior to the start of the meeting. Each speaker or group representative is limited to three (3) minutes of speaking time. Speakers shall refrain from abusive or profane remarks, disruptive outbursts, protests, or other conduct which interferes with the orderly conduct of the meeting.
4. **Financial Matters:**
 - a. Consideration of Grant Request from District One Medical Examiner's Office for \$50,000 to purchase 2 new vehicles.
 - b. Consideration of Grant Request from Favor House of Northwest Florida, Inc. for \$26,665 for 22 sets of new bunks beds and 45 new under bed storage lockers.
5. **Routine Authority Business:**
 - a. Modification to legal services contract with Michael Stebbins PL for required insurance coverage.
 - b. Board Members Bullock and Hall reappointment.

Next Scheduled Meeting of the Authority – August 22, 2023

**ESCAMBIA COUNTY HEALTH FACILITIES AUTHORITY
MEETING MINUTES
May 23, 2023**

Members in Attendance: **Jim Hall**
 Jean Tucker
 Eugene Franklin
 Keith Bullock
 Susan Ashby

Others Present : **Virginia Yeagle, Administrator, CPA**
 Michael Stebbins, General Counsel

1. Call to order and accept proof of publication of notice of meeting.

Chairman Bullock called the meeting to order at 4:00pm. The Board members in attendance were Mr. Gene Franklin, Ms. Susan Ashby and Mr. Jim Hall. Ms. Jean Tucker joined the meeting at 4:10. Also in attendance was Virginia Yeagle, Administrator, and Mr. Michael Stebbins, General Counsel.

Notice of the meeting was published in the BCC weekly meeting notice in the Escambia Sun Press, on the Authority's website, and a meeting notice was posted on the front door at the Authority's office.

2. Approve Minutes of the meeting held on April 25, 2023.

A typographical error was noted on page 5 concerning the date of the Spring 2024 NAHEFFA conference. It should read April 2024. Motion was made by Ms. Ashby and seconded by Mr. Franklin to approve the minutes as corrected. Motion passed unanimously.

3. Open Forum/Public Comment: - None

4. Financial Matters:

a. Report on Operations for the period January 1 to March 31, 2023.

Ms. Yeagle presented the Report on Operations for the second quarter of the fiscal year ending 3-31-2023. The report included Account balances for the cash account for each month in the quarter, all activity in the bank accounts for the quarter, a schedule of maturities for the investments held at Regions and fair market value of investments held in the Regions Account compared to last quarter. Ms. Yeagle noted that a number of investments will mature in the next 90days. As securities mature, Ms. Yeagle will look at the rates in light of term and type to improve the return on investment. Motion made by Ms. Ashby and seconded by Mr. Franklin to approve the Report on Operations. Motion passed unanimously.

b. Approval of Grant Contract with Re-Entry Alliance Pensacola, Inc. for \$100,000 for improvements to the Clinton Cox Building at 1551 West Blount Street, Pensacola, FL

A copy of the grant contract with Re-Entry Alliance Pensacola was provided to the Board members for approval. The Board discussed certain provisions to clarify their intent and purpose. Mr. Stebbins answered the Boards' concerns and Ms. Yeagle stated that REAP had reviewed the contract and was in agreement with its provision. Ms. Tucker pointed out a punctuation change to provision 1.6 that needed to be made. Motion was made by Ms. Tucker and seconded by Ms. Ashby to approve. Ms. Tucker amended her motion to authorize the Board Chairman to sign the contract on behalf of the Authority. Ms. Ashby seconded the amend motion. Motion passed unanimously.

5. Routine Authority Business:

a. Operations Update

Ms. Yeagle gave a brief update concerning the increased costs for insurance (property and liability) as well as the CAM portion of rent. Ms. Yeagle expects other operational costs to increase as well and will be looking at the budget to see if adjustments are necessary for current year.

Meeting Adjourned at 4:25 pm

Next Scheduled Meeting of the Authority: June 27, 2023